Program of Study and Articulation Document Responsibilities

State

Career Field Technical Content Standards

Consortium

Step 1
Identify New Program Opportunities

Work with partners to determine local program needs
- Determine local capacity
- Review labor market data
- Survey prospective students
- Meet with local business leaders

Step 2
Conduct Local Review & Plan Development

Form Secondary and Postsecondary Pathway Teams.
Review state documents with:
- Business / Industry / Labor Partners
- All Secondary Partners
- All Post-Secondary Partners
- Review requirements for TP program and build schedules

Step 3
Create Program of Study & Articulation Documents

Secondary and Postsecondary Faculty teams work together
Document the seamless pathway:
- Crosswalk and map courses and competencies.
- Address gaps and overlaps; identify collaboration points
- Create high school and college pathway documents.
- Identify college credits. Define articulation agreements.
- Submit completed pathway and articulation agreements.

School

Step 4
Address school program start-up tasks

Prepare for pathway launch at the school site
- Identify teacher and address licensure requirements
- Secure equipment and needed facilities.
- Recruit students
- Create course of study.
- Provide needed training (technical,TP Summer Academy)

Step 5
Submit CTE-26

Define school-level pathway framework:
- Complete Tech Prep program application.
- Complete Statement of Objectives.
- Detail number of credit hours and schedule.
- Delineate teacher certification needs and strategies.
- Refine equipment and facility needs.

Step 6
Launch & Refine Pathway

Launch Pathway.
- Faculty collaborate to refine pathway and articulation
- Students participate in competitions
- College Placement testing and college planning activities
- Implement Senior Projects
- Schedule formal program review every 2 years