

*Appendix A*

**Ohio Perkins IV Accountability**  
**Secondary Student Definitions – FY2010 Guidance**

**Perkins IV accountability for secondary workforce education is based on two different Career-Technical Education (CTE) student definitions – CTE Participant and CTE Concentrator.**

**Definition of CTE Participant:**

A secondary student who has earned credit in one (1) or more courses in any career and technical education (CTE) workforce development program area

**GUIDANCE:**

To be a CTE Participant, a secondary student must be enrolled in a CTE workforce development course and must earn high school credit in that course.

**NOTE:**

- The *High School Credit Earned Element* (GN150) was added to the EMIS Student Course Record (GN) for Yearend (N) reporting. ODE calculates which students meet the definition of CTE participant using EMIS Yearend (N) data.
- CTE Participant is used to calculate CTE enrollment and Perkins Nontraditional Participation (6S1) indicator of performance.

**Definition of CTE Concentrator:**

A secondary student who has completed a minimum of 50% of the high school credits allowed for a single career and technical education (CTE) workforce development program (e.g., health sciences or marketing), and has enrolled for additional credit at the secondary level

**GUIDANCE:**

To be a CTE Concentrator, a secondary student must successfully complete 50% (half) of a CTE workforce development program and enroll in the next course of that CTE program. The EMIS *CTE Concentrator Element* definition reflects this definition.

Once a student has been reported as a CTE Concentrator in a particular CTE program, report that student as a CTE concentrator in all subsequent EMIS reporting periods until the student is no longer enrolled in a course of the same CTE program. The timeline for reporting this element is:

- If the student first becomes a CTE Concentrator during October Count Week, this element is to be reported “Y” in October (K) and Yearend (N) reporting periods of the current school

year and subsequent school year(s) until the student is no longer enrolled in a course of the same CTE program.

- If the student becomes a CTE Concentrator any time during the year, this element is to be reported “Y” in the Yearend (N) reporting period of the current school year and subsequent school year(s) until the student is no longer enrolled in a course of the same CTE program.

If a student is a CTE Concentrator in more than one CTE program, the student must continue to be reported as a CTE Concentrator in each required reporting period of every school year until the student is no longer enrolled in any CTE program in which the student is a CTE Concentrator.

### **IN WHAT CTE COURSES MAY A STUDENT BE A CTE CONCENTRATOR? [ADDED 12/22/2009]**

A student may be a CTE Concentrator in certain CTE Workforce Development courses.

- CTE Workforce Development anchor course, limited to *Curriculum Element* options:
  - VN
  - VT
  - VC

**AND**

- Specific types of CTE Workforce Development programs, including:
  - Pathway course (PC)
  - Specialization course (SC)
  - Job Training Workforce Development (JT)

A student enrolled ONLY in these types of CTE Workforce Development courses CANNOT be reported as a CTE Concentrator:

- Foundations course (FC)
- Career Field course (CC)
- Interdisciplinary course (IC)
- Other Workforce Development course (OC)

For specific information about each CTE Workforce Development subject code, see the current CTE Workforce Development Matrix on the Ohio Department of Education Web ([www.ode.state.oh.us](http://www.ode.state.oh.us), Career-Tech > Career Fields > CTE Workforce Development Matrix).

## SCENARIOS (Examples)

The following list of scenarios is provided as a guide to help school districts determine when to FIRST report students as CTE Concentrators. This list is not inclusive.

### **One-Year CTE Program**

**Semester 1 = 50% of the program; Semester 2 = 50% of the program**

- If student successfully completes Semester 1 and does not enroll in Semester 2, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Semester 1 and enrolls in Semester 2, report student as a CTE Concentrator in this CTE program in Yearend (N).

### **Two-Year CTE Program**

**Year 1 = 50% of the program; Year 2 = 50% of the program**

- If student successfully completes Year 1 and does not enroll in Year 2, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Year 1 and enrolls in Year 2, report student as a CTE Concentrator in this CTE program in October (K) of Year 2.

### **Two-Year CTE Program**

**Year 1 = 35% of the program; Year 2 = 65% of the program**

- If student successfully completes Year 1 and does not enroll in Year 2, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Year 1 and enrolls in first semester of Year 2, do NOT report student as a CTE Concentrator in October (K) of Year 2.
- If student successfully completes Year 1 and the first semester of Year 2 and enrolls in the second semester of Year 2, report student as a CTE Concentrator in this CTE program in Yearend (N) of Year 2.

### **Three-Year CTE Program**

**Year 1 = 25% of the program; Year 2 = 25% of the program; Year 3 = 50% of the program**

- If student successfully completes Year 1 and does not enroll in Year 2 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Year 1 and enrolls in Year 2 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Years 1 and 2 of this CTE program and does not enroll in Year 3 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Years 1 and 2 of this CTE program and enrolls in Year 3 of this CTE program, report student as a CTE Concentrator in this CTE program in October (K).

### **Four-Year CTE Program**

**Year 1 = 25% of the program; Year 2 = 25% of the program; Year 3 = 25% of the program; Year 4 = 25% of the program**

- If student successfully completes Year 1 and does not enroll in Year 2 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Year 1 and enrolls in Year 2 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Years 1 and 2 of this CTE program and does not enroll in Year 3 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Years 1 and 2 of this CTE program and enrolls in Year 3 of this CTE program, report student as a CTE Concentrator in this CTE program in October (K).

**Student Enrolls in Two Different CTE Programs:**

**Student completes Year 1 of a two-year CTE program; then enrolls in a different one-year CTE program the following school year.**

**Two-Year CTE Program**

**Year 1 = 50% of the program; Year 2 = 50% of the program**

- If student successfully completes Year 1 and does not enroll in Year 2 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.

**AND**

**One-Year CTE Program**

**Semester 1 = 50% of the program; Semester 2 = 50% of the program**

- If student successfully completes Semester 1 and does not enroll in Semester 2 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.
- If student successfully completes Semester 1 and enrolls in Semester 2 of this CTE program, report student as a CTE Concentrator in this CTE program in Yearend (N).

**Student Enrolls in Two Different CTE Programs:**

**Student completes Year 1 of a two-year CTE program; then enrolls in a different two-year CTE program the following school year.**

**First Two-Year CTE Program**

**Year 1 = 50% of the program; Year 2 = 50% of the program**

- If student successfully completes Year 1 and does not enroll in Year 2 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.

**AND**

**Second Two-Year CTE Program**

**Year 1 = 50% of the program; Year 2 = 50% of the program**

- If student successfully completes Year 1 and does not enroll in Year 2 of this CTE program, do NOT report student as a CTE Concentrator in this CTE program.
- IF, in the following year, student enrolls in Year 2 of either CTE program, report student as a CTE Concentrator in the appropriate CTE program in October (K).